



## **POSITION DESCRIPTION PODIATRIST**

<b>Job Title</b>	Podiatrist
<b>Location</b>	Blackwood Podiatry Shop 10 Shepherd Court 365 Shepherds Hill Road Blackwood SA 5051
<b>Director</b>	Nicole Morgan

### **Main Duties / Responsibilities**

- Conduct high-quality podiatry assessment and diagnosis for adult and paediatric patients with a wide range of foot and lower limb conditions.
- Develop and implement patient-centred treatment plans that support patients in maintaining or improving their mobility and comfort.
- Ensure patient care is delivered within professional, organisational, legal, and ethical boundaries, adhering to best practice guidelines.
- Collaborate effectively with patients, carers, and other healthcare providers to ensure a seamless and comprehensive approach to care.
- Maintain compliance with workplace health and safety, infection control, and risk management protocols.
- Promote and maintain a safe working environment in accordance with current legislative requirements.
- Participate in clinical case study meetings to enhance professional development and clinical expertise.
- Contribute to continuous improvement initiatives aimed at enhancing service quality and patient outcomes.
- Assist in marketing and promotional activities as required.
- Uphold and act in accordance with our employee Code of Conduct.

## Skills & Experience

### Qualifications:

- Registered Podiatrist with the Podiatry Board of Australia.

### Skills:

- Current podiatry practice knowledge and skills.
- A minimum of 12 months post-graduate clinical experience (preferred but not essential).
- Excellent verbal and written communication skills, with the ability to adapt communication styles to different audiences.
- High-level computer literacy skills.
- A proactive, positive, and team-orientated approach aligned with our *“Put your feet in caring hands”* workplace culture.
- Current unrestricted driver’s licence.

## Performance Goals

1. **Clinical Documentation:** 100% completion of accurate and timely clinical notes.
2. **Appointment Rebooking Rate:** Target 80%
3. **Hygiene & Clinic Maintenance:** 100% adherence to cleaning and sterilisation duties.
4. **Patient Satisfaction:** Net Promoter Score (NPS) 70+
5. **Professional Development:** Weekly participation in clinical case study meetings
6. **Regulatory Compliance:** Maintain podiatry registration and fulfil annual continuing professional development requirements as per the Podiatry Board of Australia.

**The successful applicant must have a current National Police Check, Working with Children Check and COVID-19 vaccinations before commencing in the role.**